

QUOTE SHEET

Description of purchase and/or project:

Stand-up Work Stations for Accounting Staff

QUOTE

\$1500.00 to \$175,000 at least 2 written quotes attached to form quotes necessary for equipment related items only e.g.: not to include normal office supplies or normal recurring operating purchases

#	NAME OF VENDOR	ADDRESS OF VENDOR	AMOUNT OF QUOTE	MISCELLANEOUS INFORMATION
1	Hannaher's	Detroit Lakes, MN	\$8,911.49	7 yr warranty on motor 15 yr manufacturer's warr 330 lb lifting capacity
2	Alternative Business Furniture, Inc.	Eden Prairie, MN	\$9,075.98	5 yr warranty on motor 12 yr manufacturer's warr 300 lb lifting capacity
3				
4				

Complete one of the following:

Recommended quote number: 1
Quote Awarded to number: 1
Payment to be made from: R&B
Account number: 10-303-6634

Reason(s) for award: Low quote, meets specifications

We have reviewed the quotes, attest the awarded quote does meet the specification requirements and award the quote for the reasons stated above.

Date: 10-15-18


Public Works Coordinator

County Coordinator

11-6-18
Date of Board Approval of Quote